



Interstate Telcom Consulting, Inc.

Independent Telecommunications Consultants

Client Advisory

To: ITCI ISP Clients
From: Roxi Hacker - Interstate Telcom Consulting, Inc.
Date: February 4, 2026
Subject: ISP Agent Certification

All Internet Service Providers (ISPs) must submit an agent designation. This designation is a safe harbor protection from monetary damages for ISPs unknowingly storing infringing material on its network. In order for an ISP to take advantage of this safe harbor protection, the ISP must register a designated agent with the U.S. Copyright Office. The agent can (and probably should) be the same agent your company certified for the Section 255 Accessibility Certification.

The Copyright office does not accept paper filings, so this designation must be done electronically. It is also mandated in the Digital Millennium Copyright Act (DMCA) that this be renewed every three years and the Agent's contact information **should also be displayed on the company's website with other Internet terms and conditions.**

If your company has registered in previous years, the contact will be emailed a renewal notice. The renewal must be completed within 90-days or your listing will expire and be labeled "Terminated" in the directory. Failure to renew this registration may result in the loss of safe harbor eligibility under 17 U.S.C. 512 ((1)SERVICE PROVIDER.— the term "service provider" means an entity offering the transmission, routing, or providing of connections for digital online communications, between or among points specified by a user, of material of the user's choosing, without modification to the content of the material as sent or received). Many of our clients filed this in 2023 and are now due for the next 3-year term.

To renew, you will need to review your designation and either amend it to correct or update outdated information or resubmit it without amendment to confirm its continued accuracy. Begin by logging in to your account at <https://dmca.copyright.gov/osp/login.html>. Once logged in, click the pencil icon next to the designation, which will take you to a summary screen where you can review your information. From there, click "Edit" if you need to update anything, or click "Preview and Pay" to renew without making any changes. Follow the screen prompts through to payment. Please note that your renewal will be effective for three years starting the day it is submitted.

Affiliate or related companies, that are separate legal entities, must file separate designations.

Please send confirmation when this is completed or let me know if you would like ITCI to file on your behalf. If you have any questions on your designation, contact me.

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